

Badingham Village Hall Management Committee Minutes

Charity No 304703

Meeting on Monday 16th February 2026 at 7.15pm

1. Those present and apologies for absence.

Present: Rob Picton, Charles Bainbridge, Martin Clark, Helen Picton. Apologies from the Parish Council.

2. Confirm minutes of last meeting (13th January 2026)

Accepted as a true record. All issues arising will be covered in the agenda.

3. Matters arising:

- Plaque for the bench will be unveiled on Saturday 21st February at the Bacon Butties breakfast morning. Rob to check with Malcolm to see if he would say a few words about all that Bob has done for the village over many years.
- Licencing. Martin to apply for TEN licences for the February bar night and the ceillidh. Charles has been researching the possibility of getting a permanent licence as this will cost less than the cumulative TEN licences. We need a 1:100 floor plan for this so will search the VH archives first.
- Expenses arrangements. The way in which expenses are claimed is being discussed by the Parish Council and we are waiting to hear suggestions. With the start of bar nights there has been significantly higher personal spending to ensure stock levels are in place.
- Maintenance – Paul Houchin has submitted a quote of £1,200 for outside paint work. We agreed to go ahead with this.
- New furniture – In future we need to consider new chairs / furniture to enhance the meeting room. Heen will look into this and arrange a safety check on current chairs.

4. Acoustic Panels

Funding from East Suffolk Council was set out (see summary sheet). Andrew Lindsley took this to the Parish Council after the last VH meeting. The PC has agreed to fund 25%. Rob is now getting quotes for installation and we hope to go ahead with this over the next few months. Charles raised concerns about how panels would fit around infra-red heaters if we were to go round this route in future.

5. Infra-Red heating quotations

We continue to have the problem that it takes so long to warm up the main hall. Charles is continuing to explore possibilities and is collecting quotes. We would be looking at the next financial year and exploring grants and funding sources.

6. Upcoming event planning

The wine tasting evening made £89.75 for village hall funds and was a good evening enjoyed by all present. We need to consider doing something different next year – perhaps summer wines?

February bar night is being set up by Rob, Helen and Charles. Martin to get licence.

Ceilidh ticket sales are going well. 46 out of a max of 50 sold. We agreed to cater for 60 to include band and VH volunteers. Rob to sort out the bar, Helen to organise Ploughman's Supper, Martin to sort out band and equipment, Charles to man the door at the start of the evening. Hall is available after mid-day for setting up.

Blyth Valley Blues Band are set for 27th March by Charles. Cost of band is £150. Tickets to be on sale at £10. Advertising to be pushed and improved after the ceilidh.

Bar nights will continue until June and then be reviewed. Will show England football match in June. We need to consider acquisition of a video projector / screen to enhance future events.

7. Other events to progress

Story telling evening to be progressed – Martin to pursue the possibility with Tim Laycock and find out when he will be in Suffolk.

We all will keep a lookout for potential musicians for further music events.

8. Development Plan monitoring

Development plan tasks are underway. 2026 is about getting the building right then a focus on marketing the hall to potential users.

9. Aob

Consider the possibility of a VH credit card to enable direct payments for expenses and buy food/drinks for events.

10. Date of next meeting. TBC